

JAPANESE-LANGUAGE PROFICIENCY TEST (JLPT) CONSENT FORM
INFORMED CONSENT FORM

Data Controller: The Japan Foundation

Contact:

Purpose of Data Processing:

Your personal data (name, surname, contact information, test results) will be processed for the purpose of administering and evaluating the Japanese-Language Proficiency Test (JLPT), issuing certificates, and fulfilling legal obligations.

What Data Will Be Collected:

Name and surname

Test results (scores)

Any other information provided in the test application or answer sheets

Legal Basis:

Processing of your personal data is based on your consent, the legitimate interests of Vilnius University and the Japan Foundation in conducting the JLPT and the performance of contract with the test applicant in connection with the administration of the JLPT .

Data Recipients:

Vilnius University, Universiteto g. 3, LT-01513 Vilnius, Lithuania (for administering the JLPT)

Authorized staff of Vilnius University Institute of Asian and Transcultural Studies (for administering the JLPT)

Designated contractor(s) of JF (for administering the JLPT)

The designated contractor(s) of JF are located in Japan; however, Japan has obtained an adequacy decision from the European Commission.

Data Retention:

Personal data will not be stored by the Japan Foundation nor the data recipients for longer than is necessary to fulfill the purpose of processing, including but not limited to retaining such data

for up to one (1) year after the completion of the JLPT in order to respond to examinee requests for corrections to their personal data in accordance with the test administration guidelines, except where retention is required by law.

Data Subject Rights:

You have the right to access, rectify, erase, restrict, or object to the processing of your data, and to withdraw your consent at any time, without affecting the lawfulness of processing before withdrawal. You also have the right to lodge a complaint with the State Data Protection Inspectorate (ADA).

Contact for Further Information:

If you have any questions about your data or wish to exercise your rights, please contact the Data Protection Officer at dap@vu.lt.

CONSENT FORM

No.	Statement	Agree (☐)	Disagree (☐)
1	I confirm that I have read and understood the information provided about the Japanese-Language Proficiency Test (JLPT) and the above privacy notice.	☐	☐
2	I note that while my application data will be deleted upon withdrawal, the test fee is non-refundable and will not be returned.	☐	☐
3	I understand which personal data will be collected, for what purposes, and who will receive the data.	☐	☐

4	I am informed that my test results will be transferred to the data recipients.	☐	☐
5	I am informed that my personal data will be stored for as long as necessary to fulfill the purpose of processing, unless further retention is required by law.	☐	☐
6	I am informed about my data protection rights and how to exercise them.	☐	☐
7	I agree that audio recordings may be made for the purposes of test administration (if applicable).	☐	☐
8	I agree that video recordings may be made for the purposes of test administration (if applicable).	☐	☐
9	I agree to participate in the JLPT and consent to the processing and transfer of my personal data as described above.	☐	☐

Date: _____

Signature of Participant: _____

Name and Surname of Participant: _____